

# Northampton Women's Forum

on Wednesday, 7 May 2014 at 11:00 am until not later than 1:00 pm in The Jeffrey Room, The Guildhall, St. Giles Square, Northampton, NN1 1DE

## Agenda

1. **Welcomes, introductions and apologies**
2. **Minutes of the last meeting and matters arising**
3. **Louise Musson - Call Care**
4. **Feedback from events**
  - (A) **International Women's Day**
  - (B) **One Billion Rising**
5. **Planning the work of the Forum**
6. **Community Information Exchange**
7. **Items for discussion at the next meeting**
8. **Any other business**
9. **Date of the next meeting**

Tuesday 15th July 2014, 6.05pm – 8.00pm  
Venue: Guildhall, Northampton (Godwin Room)

Map and directions at: [www.northampton.gov.uk/guildhall](http://www.northampton.gov.uk/guildhall)

For more information about this meeting please contact:  
Alice Morgan, Community Development Officer



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Tel: 01604 837795



More information about the Forum generally is at: [www.northampton.gov.uk/forums](http://www.northampton.gov.uk/forums)



Facebook page: <https://www.facebook.com/pages/Northampton-Womens-Forum/244625579071081?ref=hl>

Please note that this Forum is supported and funded by Northampton Borough Council. The Forum may work in partnership and collaboration with other community groups, councils and local services from time to time. The views expressed and decisions taken by the Forum are not necessarily those of Northampton Borough Council.



NORTHAMPTON  
BOROUGH COUNCIL

## **Code of Conduct for the Forums**

This Code of Conduct sets out the standards that the Forums expect of its members. It aims to provide members with an effective ethical framework in which to do business. It is not intended to be exhaustive, or to cover every eventuality, but sets out some common sense requirements to enable the forums to function smoothly and successfully.

It is the responsibility of the Chair to encourage and enable input from forum members, to ensure all voices are heard.

### **1. Meeting Etiquette**

As an attendee you must comply with the following requirements and any others that may be stated from time to time:

- 1.1** Contribute positively to discussions concerning the issues of the meeting
- 1.2** Be friendly, polite, courteous and respectful at all times to fellow members, and others present
- 1.3** Not insult, abuse or use offensive language or behaviour
- 1.4** Comply with Northampton Borough Councils Equal Opportunities Policy
- 1.5** Demonstrate actively that you are interested in and care about the issue that you are discussing and want to make a positive difference
- 1.6** Show respect for buildings, facilities and equipment being used
- 1.7** Speak only through the Chairman of the meeting and not interrupt, heckle, make distracting noises or gestures
- 1.8** Speak clearly into any microphone provided and comply with any instructions given about its use

### **2. Being Objective**

- 2.1** Your own experience and views should inform, but not dominate or dictate how you participate.
- 2.2** If you have a specific issue with regards to a service matter to raise these can be discussed with a member of staff at the end of the each meeting or you can ask for the appropriate officer details. Meetings attended by other residents are not the place to raise any issues of this nature.
- 2.3** Be Fair
- 2.4** You must have and show respect for the people you deal with, and take their circumstances and personal differences into account. This is about putting equality into practice. The key is simply to respect differences fairly, so that you do not exclude anyone, or treat anyone inappropriately or unfairly because of their particular circumstances.

### **Breaching the Code of Conduct**

If any person's behaviour breaches this Code of Conduct, they will be required to leave the meeting and vacate the premises where it is being held. They will not be permitted to attend future meetings unless they provide satisfactory evidence to Northampton Borough Council that they will comply with the Code – e.g. a letter of apology.

If you would like further information or if you would like to discuss the Code of Conduct please contact Vicki Rockall, Partnerships and Communities Manager at [vrockall@northampton.gov.uk](mailto:vrockall@northampton.gov.uk) or on 01604 837074

## NORTHAMPTON BOROUGH COUNCIL

### NORTHAMPTON WOMEN'S FORUM

Tuesday, 28 January 2014

#### Present

Cllr Anna King (Co-Chair) (Northampton Borough Council) (NBC), Jane Carr (Co-Chair) (Northampton Volunteering Centre) (NVC), Morcea Walker (Northampton Carnival, Northamptonshire Black History Project), Alice Morgan (NBC - Forum support), Liz Carroll-Wheat (NBC – Events), Vicki Rockall (NBC), Khatija Barday-Wood (Eiman), Emily Riley (Camrose Sure Start Centre), Cllr Danielle Stone (NBC), Sue Ward (Voices Against Abuse), Neelam Aggrawal-Singh (Indian Hindu Welfare Organisation) (IHWO), Moya McVicar (Soroptimist International), Julia Bush (Northampton Al-Bireh Palestine Friendship Assoc.) (NABPFA), Laura Fletcher (Sunflower Centre), Ann Corner (Positive Futures), Ann Bodsworth (Northampton Women's Aid), Tendai Ndongwe (Northants Healthcare NHS Foundation Trust), Rachel Packman (Community Engagement Police), Nisha Mejer (Northampton Museum, Sikh Community Centre), Pindy Chahal (Sikh Community Centre & Youth Club), Priti Chavda (minutes) (NVC), Cllr Alan Bottwood (NBC), Chris Rockall (Northampton Leisure Trust)

#### 1. WELCOMES, INTRODUCTIONS AND APOLOGIES

Apologies received from Seema Banhatti (Keep Healthy 4 Ever CIC), Uzma Nawaz (Keep Healthy 4 Ever CIC), Dawn Thomas (Northamptonshire Rape and Incest Crisis Centre)

#### 2. MINUTES OF THE LAST MEETING AND MATTERS ARISING

##### **Page 6, Item 9**

**NABPFA:** should read 'four women's organisations had responded'. Take out 'They are looking to hold satellite events internationally'.

##### **Matters arising**

**Page 2, item 2:** The dates have not been fixed for the workshops for the carnival and Morcea Walker will circulate when this becomes available.

**Page 3, item 3:** Tendai Ndongwe will circulate the Equality Assessment Impact when this is available.

**Page 4, item 5:** Khatija Barday-Wood to contact business groups etc. This has not been completed as yet.

**Alice Morgan to contact Children's Centres:** Alice has contacted them all but has not received many responses, with the exception of Emily Riley who has attended this meeting. Alice will try contacting them again.

**Page 4, Item 6: Influencing themes like crime:** Jane Carr said that they are in conversations with the Police and Crime Commissioners' office. All information will be forwarded through NVC E-bulletin and Twitter. If anyone would like to be included in the e-bulletins then to contact Priti.

**Page 5, item 8: NBC website page:** Alice Morgan confirmed that the website went live that morning and she will keep this updated. See link -

<http://www.northampton.gov.uk/info/200124/forums/1953/women-s-forum>

**Page 5, Item 9: EIMAN:** Survey about violence against women and children. This has been circulated to the forum via NVC. Khatija is preparing the survey based around education.

The minutes were agreed.

### **3. INTERNATIONAL WOMEN'S DAY EVENT & INSPIRATIONAL WOMEN'S AWARD**

#### **International Women's Day**

Liz Carroll-Wheat spoke about the event taking place on 8th March from 11am – 3pm at the Museum. Liz said that she had sent an email through the women's forum inviting groups/individuals if they would like to take part by promoting their work.

If anyone would like a stall that had not received this email to contact Priti.

Liz said that they also had the space across the road from the museum NN- (Number Nine) which will also hold events there. They are also looking for more people to hold a talk, run a workshop or provide well-being activities such as Reiki. If anyone is interested then to contact her.

Liz also spoke about the plans for the day, this included

- Performers on the day
- Women's Rock Choir – performing on the steps of the Guildhall
- Various music groups/individuals and female dj's
- Story telling
- An international women's artist

Liz Carroll-Wheat can be contacted by [lcarroll-wheat@northampton.gov.uk](mailto:lcarroll-wheat@northampton.gov.uk)

Julia Bush and Khatija Barday-Wood expressed an interest in a stall/workshop.

Ann Bodsworth spoke about the risk of refuges being closed and asked if they would be able to provide information and have a petition.

#### **International Women's Award**

NBC have joined forces with BBC Radio Northampton. They are asking for people to nominate inspirational women. This could be a business woman, a volunteer or family member etc.

Liz will be sending out a flyer shortly. If you have not received this, then contact Priti Chavda.

Nominations are open until February 14. To nominate or go to [www.northampton.gov.uk/inspirationalwomen](http://www.northampton.gov.uk/inspirationalwomen) or Twitter: #womensday  
The final winner will be selected at the International Women's Day event.

#### **Publicity**

There has been lots of coverage through the media. Liz will send the flyer shortly if people could circulate to their contacts.

Vicki Rockall asked if we wanted a theme or to leave it open.

Khatija Barday-Wood suggested an inspirational tree.

Any suggestions to be fed back to Vicki - [vrockall@northampton.gov.uk](mailto:vrockall@northampton.gov.uk)

### **4. ONE BILLION RISING**

Cllr Danielle Stone spoke about this global initiative. February 14th is a 'global day of rising'.

They will be holding an event in the market on this day, pledging for people to sign taking a stand against gender based violence. There will be 4 stands in the market from 10.30am – 2.30pm with the actual event from 12.30pm – 1.30pm. An area around the fountain has been ring-fenced.

The four stalls are:

- 1) support for women against violence
- 2) general information for women
- 3) funders groups that support women
- 4) arts groups - promote to women

If anyone would like a stand then to let them know.

Pindy Chahal expressed in interest in a stall.

They are in the middle of arranging publicity with pledge cards/promotions being made available shortly.

Danielle invited everyone to take part in this event and to wear something red or pink ie ribbon etc.

Morcea Walker, Khatija Barday-Wood and Dawn Thomas are also part of the working group. The next steering group meeting will be held on 3rd February, 11.30am at Northamptonshire Enterprise offices in Billing Road. This meeting is open to all.

Khatija Barday-Wood said that as part of the global initiative, she has been talking to mosque leaders to encourage them to give a sermon about violence against women.

Jane Carr said that she was not sure if the police department is doing anything. Jane is seeing Helen Mason on 3rd February and will raise this then.

Cllr Anna King left 11.30am

## **5. NBC 2014/15 BUDGET CONSULTATION - CLLR. ALAN BOTTWOOD**

Cllr Alan Bottwood, Cabinet Member for Finance spoke about the proposed budget for 2014/15. (Papers and survey available at the meeting). Northampton Borough Council needs to find £2m of savings over 2014/15.

This is due to cuts in Government grants and increasing demand for services.

### ***Extended free parking including every Saturday and 2 hours free during the week***

This will help to boost figures of people in the town. With more shops, this will give them more of an income from tax from shops.

### ***Business incentives***

More help for businesses in town, reduction of empty shops which will increase footfall. Money invested to improve the business environment and make the town centre a more vibrant and attractive location for shoppers and investors.

### ***Capital budget projects***

This is the Council's Capital Budget which is used for investments in land, infrastructure and equipment. They will prioritise each project that they do and when they do this.

### ***Wardens and park rangers***

They are working with the Police, whose funds are also decreasing together with NCC and NBC's budgets.

NBC are proposing no increase in council tax; there has been no decision made by the police yet and NCC will be increasing their percentage.

Cllr Bottwood said that out of every £ in council tax – 72p goes to NCC.

NBC/Police each retain 14%.

They are looking at creating two new posts and to provide a vehicle which will make their presence more visible and will provide better mobility to cover a greater number of parks more quickly.

### ***Increase opening hours of NBC's Museums***

They are looking to increase the opening hours which will help to increase footfall in the town and increase tourism.

### ***Maintaining the investment of small community grants***

The budget for £50k to help community based projects in Northampton has remained the same.

There are also opportunities for funding through:

Councillors grants: £135k

Partnership funds: £50k

### ***Senior management savings***

This is on-going. They have cut down 10 senior management posts and have been able to maintain front-line services.

### ***Staff terms and conditions***

NBC to be in line with local industry

Jane Carr said that there was a consultation for the proposed budget and encouraged everyone to respond.

### ***Questions and Answers***

Q. In terms of council tax increases – what about the parish councils

A. There is a slight delay – the parish councils have until the 2nd week in February to let NBC know.

### ***Reopening Abington Street***

Discussions took place about the use of the Quaker offices and how a number of groups used this building regularly including Mind and Baby café. If

Abington Street was reopened then this would have a huge impact for these services users who had children, prams, wheelchairs or were people with disabilities.

Cllr Bottwood said that since the road had closed a lot of businesses had less footfall and were dying. Long term parking will not be available, it will be either short term or as a drop off point. Northampton Bid is in support of this.

Q. Have you taken men/women's needs into account? It is difficult for women with prams and wheelchair users to even pay for parking.

A. They are also looking into 'pay by phone' parking

Cllr Bottwood said that he everyone had very different needs – from businesses to individuals and that NBC can only go by the results of the consultations. He also explained that they do try and get the consultations out as much as they can but they only receive a small number of responses back.

The group also talked about the right type of shops not being there and this should be looked into as well as parking issues.

Cllr Bottwood said that it might be useful to invite Cllr Tim Haddon who is Cabinet Member for Regeneration, Enterprise and Planning to a future meeting. He also said that he will take the points raised back to Cabinet.

### **Council tax**

Cllr Danielle Stone said that they were expecting a rise of 1.99% which is about 40p per week.

Discussions took place around the difference between the accumulative effect of the 1.99% cap and the freeze on the 1.99% cap.

The groups also discussed the need to make people more aware through the wording of the consultation. For example, if a question asked if you would like to see council tax frozen – most people would say yes. They would not realise that 1.99% equates to a small amount and they would be unaware of the implications of freezing council tax.

Q. How many responses have they received?

A. They had received 71 responses so far

It was commented that the lack of response is down to disinterest – people feel like what is the point when they are not being listened to.

Jane Carr thanked Cllr Bottwood in maintaining the current investment to help community groups. She also welcomed Cllr Bottwood and other councillors to use the forum as a way of gaining views.

Cllr Stone said that violence in women is rising and crime is going down. The support for women and refugees is reduced wherein they need more support.

Ann Bodsworth commented that 39 people needed support for housing by March. Vicki Rockall said that NBC is aware and some help can be given through the Partnership Fund which has supported groups last year.

The Chief Executive of NCC has written to all the district councils and is waiting for responses. The money is not there but NBC has committed its support.

Q. Increase in violence – has this gone up or is this reported more

A. Mainly through it being reported more and also through the services that help support people affected by crime.

Cllr Bottwood commented that they have so many requests and little funding.

It is difficult to work out the priorities and how a council manages its finance is hard.

Jane reiterated the need for everyone to respond to the consultation paper.

### **6. NHFT - TENDAI NDONGWE**

The budget decisions have equality analysis behind it. She was trying to arrange for one of her colleagues to attend but this has not been possible yet.

They have over 100 budget streams and are doing a scoping exercise to see if the schemes are working.

#### ***Learning: Care pathway***

They are looking to reconfigure care pathway and are at the first stage which is an internal structure.

***Children Services Tender:*** The Children Services is up for tender in providing a quality improvement programme (QIP) – (better for less)

Jane Carr asked how they are looking to work with the vcs who are in a better place to deliver.

Tendai said that she has spoken to the Chief Executive who has said that they are looking at working more in partnership with the VCS. Tendai said that this is definitely on the agenda and will feed back when she finds out more.

***Corporate Strategy Plan:*** They are firming up on this.

#### ***Consolidate services in key areas***

They are conscious of moving around may have had an impact. She will speak to her colleague about the closure of buildings and changing services.

Q. As the last meeting, skin issues was raised and also the lack of vitamin D. The needs for breast cancer/skin cancer are not met – how can we take this forward, in particular for BME

communities.

A. There is no publication for BME needs. They did have a health worker previously. She will take forward and talk to both Northampton and Kettering General hospitals and flag up to Public Health.

Tendai also said that on 14th February they will be at the LGBT event.

## 7. PLANNING THE WORK OF THE FORUM FOR 2014

At the last meeting, it was requested for everyone to pick three priorities and this will be the focus for the planning for the forum. Unfortunately only 3 responses had been received.

Jane asked for everyone to take a look at the priorities again and email 3 choices to Priti Chavda by 10th February. (*See list below*)

- Influencing, getting out to women who are not supported
- Bringing in people from health, police – get feedback for groups
- PCC – funds
- Health – ie sexual violence
- Delivering partnership activities collectively – adding value
- Developing a work plan for next 12 months
- Communicating together better
- Influence policy and be a catalyst of change
- Involve some events
- Highlight the work of the forum
- Being creative. To be a mixture of a sounding board and be able to inform strategically

Vicki Rockall said that there was an events calendar on NBC's website - <http://www.northampton.gov.uk/eventscalendar>.

If anyone wanted to hold a large event then to get an action plan together

## 8. TERMS OF REFERENCE

### ***Khatija Barday-Wood, Eiman***

UN International Rapporteur for VAWG's (violence against women and girls) imminent consultative visit to UK after CSW (Commission on the Status of Women)

**ACTION:** Khatija to send brief summary to Priti Chavda to forward out with the dates.

Further amendments were made to the Terms of Reference (amended paper attached).

Morcea Walker spoke about the code of conduct for the forums. This has been agreed and is being re-introduced to all of NBC's forums.

## 9. COMMUNITY INFORMATION EXCHANGE

### ***Chris Rockall, Northampton Leisure Trust***

Northamptonshire will be hosting the first stage of the inaugural Women's Cycling Tour.

Northampton Leisure Trust is hosting this on the 7th May.

Northampton Leisure Trust is putting in a bid to Sport England to run a series of activities for women. The activities will all link in to local clubs and groups so the women can continue once the 6 week taster sessions have finished.

Chris asked the women's forum for their interest and letters of support.

Suggestions included:

- Activities in the workplace
- International women's day
- At school for girls



- Buddy system
- An outdoor space where women feel safe. For example the lack of vitamin D is due to women being covered up completely.
- Nisha Mejer suggesting linking in the Museum 'women on wheels' exhibition
- Ann Bodsworth suggested contacting Vince Carroll at the Bridge project for women who have come through drugs/alcohol.

Deadline for letters is 4<sup>th</sup> February. They will know by mid-March if they have been successful. Group's letters of support to be sent to Priti Chavda. NVC will send one on behalf of the Women's Forum.

Khatija Barday-Wood said that sports is under represented in BME communities and asked if there are opportunities to engage.

Chris said that they have not narrowed this down yet and will be able look into this if they are successful.

**Eiman:** They are holding two events in April including a sponsored walk

**IHOW:** They are holding an event on 7<sup>th</sup> February at Northampton College starting at 7pm. Neelam will circulate information through Priti Chavda

*Diwali:* The event will take place on 18<sup>th</sup> October

*Faith Forum:* Event on 29<sup>th</sup> March in the market square involving 7 faiths. Everyone is welcome to attend and/or bring displays/leaflets.

**NABPFA:** 8 women's organisations supported. Event on 9<sup>th</sup> February, Fundraising dinner with Palestine women at the Maharaja Restaurant in Wellingborough Road. Tickets are £15.00.

**NAS** Email: [juliafbush@gmail.com](mailto:juliafbush@gmail.com) for tickets.

**Positive Futures:** Ann has now retired from NHFT and is moving into coaching people, particularly in the vcs for either personal or business. There is a charge however this is reasonable.

**ACTION:** Ann to send information to Priti Chavda to circulate through the NVC E-bulletin

**Voices Against Abuse:** They are starting ladies health walks on Sundays at Abington Park.

**Sikh Community Centre:** They are starting a support surgery and will send the information out via Priti Chavda.

**Northampton Museum:** Various activities running in the museum including Women on Wheels and workshops during half term.

**NBC:** Vicki is sending a 'Can do guide' through NVC to circulate. This guide is for help with setting up events.

## 10. DATES OF THE NEXT MEETING

International Women's Day – Saturday 8<sup>th</sup> March 2014

Wednesday 7<sup>th</sup> May 2014, Guildhall, Jeffrey Room

The meeting concluded at Time Not Specified